

TERMS OF REFERENCE FOR MAPPING OF STRATEGIC ONE HEALTH PARTNERS

Proposal prepared by ONE HEALTH CENTRAL AND EASTERN AFRICA

1) BACKGROUND AND UNDERSTANDING

The economy, among other sectors continues to run the risk of being negatively impacted, as the likelihood of emerging and re-emerging infectious diseases continues. Over the past two decades, the risk of transmission of infections from wildlife to human beings and livestock has increased. This is as a result of the spread in transboundary animal diseases which have caused the resurgence and emergence of zoonotic diseases, which continue to pose a threat to human health. The emergence of COVID-19 in December 2019 in China serves to illustrate this purpose. With the COVID-19, the world witnessed the third occurrence of a highly pathogenic coronavirus into the human population in the 21st century. It is worth noting that controlling the emergence of new diseases in animals and human beings, requires a shift from the traditional responses.

The implementation of multidisciplinary One Health approach has been identified as an urgent need, to address complex health challenges at the human-animal-environment interface. This approach seeks to optimize limited resources available to health, by adopting a multisectoral approach that looks beyond the health sector. Subsequently, the implementation of the One Health approach and/or strategy requires establishment of cross-sectoral partnerships, multidisciplinary teams, joint planning and implementation of cross-sectoral multidisciplinary approaches, amongst other initiatives.

Subsequently, the mapping of One Health partners would be important in identifying existing gaps and complementarities that can be synergized and harnessed, to reduce the effect of zoonotic and other infectious diseases, as well as food-borne disease burdens, in a One Health manner.

OHCEA is therefore contracting a consultant, who shall be expected to work with the Global Consortium, AFROHUN Secretariat and Subject Matter Experts, to map One Health Stakeholders and Strategic Partners in Kenya, who are involved in implementing One Health approaches for disease prevention, detection and control. OHCEA will use the results of the study to better engage with the identified stakeholders and partners.

2) MAIN TASKS AND/OR RESPONSIBILITIES

Where possible, the consultant will be expected to incorporate One Health student(s) in this assignment, which will address all elements that can support the achievement of the mapping goal. It will outline both the existing and upcoming One Health partners, in order to facilitate the implementation of the One Health approach in a more inclusive, efficient and effective manner. It will build on previous One Health stakeholder analyses done in the country. The consultants will assume these responsibilities:

1. Determine the most appropriate strategy and/or model (or combination of models) to use to map the Strategic One Health Partners.

2. Develop data collection methods and tools, including identifying key informants and contacts and documentation requirements
3. Identify existing and upcoming One Health partners and their roles in
 - Disease prevention, detection, and response
 - Determine their One Health Knowledge, Attitudes and Practices
4. Determine their interest and influence in One Health
 - Identify and determine obstacles and challenges to implementation, and needs that are not being addressed by programs run by the partners
 - Identify what policies have been instituted towards addressing OH challenges
 - Identify their alignment towards the country Global Health Security road map
5. Categorize and prioritize the One Health Partners based on their One Health needs and expectations and according to the choice of strategy and/or model implemented.
6. Present the synthesis report in a review workshop/meeting for feedback from the stakeholders.
7. Consolidate the findings of the review workshop into a final report and co-facilitate an online or face to face meeting and present the final report to the stakeholders -- National One Health Platform.

3) KEY DELIVERABLES

The key-deliverables will include:

- I. A synthesis report on the identified One Health Stakeholders and Partners gaps, needs and expectations.
- II. A review workshop/meeting report that includes prioritized One Health Stakeholders and Partners gaps, needs and expectations, and recommendations for engagement.
- III. A final compiled report.

4) TIMELINE

The study is expected to be conducted in 30 working days for completion of all tasks in the assignment, including the draft and final report. The exercise will be carried out in three phases:

1. Document review process

A consultant will be contracted to conduct a mapping exercise of One Health stakeholders and partners. This review will build on previous One Health stakeholder analyses done in the country, highlighting the existing and outlining the upcoming stakeholders and partners, in order to facilitate the implementation of the One Health approach in a more inclusive, efficient and effective manner. A synthesized report that includes identified One Health stakeholders and partner's gaps, needs and expectations will be compiled and presented during a review meeting/workshop.

2. Review workshop/meeting

During the review meeting/workshop, the consultant will share the synthesis report that includes identified One Health stakeholders and partner's gaps, needs and expectations, with the members of the National One Health Platform. The reviewed report will outline prioritized stakeholders and partners, outlining the strategies for engagement. This report will be presented for validation by the National One Health Platform and subsequently by the Global Consortium and the Secretariat.

3. Report validation

The consultant will present the report for validation by the National One Health Platform. The validation meeting will either be conducted online or face to face, in the presence of representation from AFROHUN.

5) STRUCTURE OF THE FINAL REPORT

Final project report. The final report will follow the draft format below and will be no more than 30 pages in length excluding annexes;

- o Title page
- o Table of contents
- o Executive summary
- o Acronyms
- o Background and program description
- o Purpose of study
- o Literature review with clear situational/contextual analysis
- o Methodology
- o Findings, conclusions and recommendations organized around the study questions. The recommendations for implementation will also be based on each result area.
- o References
- o Annexes: TOR, list of meetings and interviews, questionnaires used, and any other relevant documents.
- o A PowerPoint presentation with key findings and recommendations from the baseline report
- o Developed reporting template
- o Three hard copies of the final report in English and soft copies.

6) APPLICATION REQUIRED

All expressions of interest should include:

- § Experience of the person (including testimonials and a copy of a report of similar work)

- § A capability statement: individual's experience relevant to the assignment, curriculum vitae, appropriate references and relevant testimonials Please state your availability for the assignment.
- § Cover letter (maximum one page): A short letter addressing the baseline criteria
- § Technical Proposal (maximum eight pages) highlighting: brief explanation about the Consultant/s with particular emphasis on previous experience in this kind of work; profile of the Consultant/s to be involved in undertaking the stakeholder mapping exercise; understanding of the TOR, the task to be accomplished as well as draft baseline framework and plan
- § Financial Proposal: The financial proposal should provide cost estimates for services rendered including daily consultancy fees excluding: accommodation and living costs; transport cost, stationeries, and supplies needed for data collection; costs related to persons that will take part from partners and government officers during baseline process, etc. The financial proposal should also provide cost estimates for services rendered including daily consultancy fees related to the consultant and/or associate consultant who will take part in assignment. Data collection and data processing costs are included in the account of the Consultants. The Consultants should use own computers.

7) CONSULTANT QUALIFICATION REQUIREMENTS

- Post-graduate qualifications in agriculture, animal health, community development, social sciences, development studies, environmental sciences, health sciences or any other relevant field with at least 5 years' experience in research and/or health related policy and institutional development work
- Experience in working with the Ministry of Agriculture, Livestock and Fisheries and Ministry of Health, Key international agricultural organizations and National Environment Management Authority (NEMA) and other key One Health agencies.
- Proven experience in conducting research.
- Strong English language writing skills. Writing samples will be required.

8) PAYMENTS MODALITIES

20% upon signature of the contract

30% of the total amount will be paid upon submission and approval of the methodology

20% of the total amount will be paid upon submission of the draft report

30% of the total amount will be paid upon submission and approval of the final report

Please note that the contents of the report will be analyzed and final payment will only be made upon agreement on the final Baseline Survey Report from the Program Team

9) SUBMISSION OF PROPOSALS

Proposals can be sent to the address below or e-mailed so as to reach the undersigned by 5th June 2020 to:

Mr Sam Wanjohi and
OHCEA Kenya
P.O. Box 29053 00625, Nairobi
Email : swanjohi@afrohun.org

The Dean
Faculty of Veterinary Medicine
P.O. Box 29053 00625, Nairobi
Email : dean_vet@uonbi.ac.ke

And Cc dnmuta@ohcea.org

10) Evaluation and Award of Consultancy

OHCEA Kenya will evaluate the proposals and award the assignment based on technical and financial feasibility. OHCEA Kenya reserves the right to accept or reject any proposal received without giving reasons and is not bound to accept the lowest, the highest or any bidder. Only the successful applicant will be contacted. OHCEA Kenya does not charge any fees from applicants for any recruitment. Further, OHCEA Kenya has not retained any agent in connection with this recruitment. OHCEA Kenya is an equal opportunities employer and recognizes the needs of women and the disabled