

TERMS OF REFERENCE FOR DEMO SITES ASSESSMENT

Proposal prepared by ONE HEALTH CENTRAL AND EASTERN AFRICA

1) *BACKGROUND AND UNDERSTANDING*

Over the past two decades, the risk of transmission of infections from wildlife to human beings and livestock has increased. This is as a result of the spread in transboundary animal diseases which have caused the resurgence and emergence of zoonotic diseases, which continue to pose a threat to human health. The emergence of COVID-19 in December 2019 in China serves to illustrate this purpose. With the COVID-19, the world witnessed the third occurrence of a highly pathogenic coronavirus into the human population in the 21st century. It is worth noting that controlling the emergence of new diseases in animals and human beings, requires a shift from the traditional responses.

The implementation of multidisciplinary One Health approach has been identified as an urgent need, to address complex health challenges at the human-animal-environment interface. This requires a workforce that can efficiently and effectively coordinate and collaborate across human and animal health sectors for better prevention, detection and response. This “One Health” Workforce is defined as an aggregate workforce, where each worker has the following:

- (1) Sector-specific technical competencies that meet professional standards and requirements;
- (2) Multi-sectoral competencies that give personnel the skills and knowledge to work across sectors effectively;
- (3) An institutional/ organization with the capacity to support multi-sectoral work around health challenges.

As part of the capacity building of this One Health Workforce, OHCEA has been engaged in demonstration sites (demo sites) where student, faculty and government, together with the community, work together to, jointly and collaboratively, address complex health problems at the human-wildlife-livestock-environmental interface.

In order to optimize on the demo sites, it is imperative to undertake an assessment of the existing placement, in a bid to determine the impact and/or outcomes of the activities to the community, the success stories thereof and any gaps that exist in these previous placements.

Conversely, it would equally be important to identify and assess other areas, in a bid to propose new demo sites. Considerations would be made on how they are structured, resourced and managed to clearly meet the One Health themes and needs. Further, it would be important in identifying existing complementarities that can be synergized and harnessed to reduce the effect of zoonotic and food-borne disease burdens, in a One Health manner. This requires evidence for effective strategic direction.

OHCEA is therefore hiring a consultant who is expected to undertake the demo sites assessment. The consultant shall be encouraged to incorporate One Health Student(s) (where possible) in the assessment. OHCEA will use the findings of the assessment to plan for demo site activities.

2) MAIN TASKS AND/OR RESPONSIBILITIES

This assessment will include amongst others, a clear identification, articulation and documentation of the One Health challenges and themes in both the previous and proposed sites. Additionally, opportunities for collaboration and OHCEA field-based field attachments, research and service to strengthen One Health competencies and multi-stakeholder collaborative development of interventions, shall be identified and assessed.

This assessment will highlight the need to revise existing placements and/or retain, in addition to making recommendations for other sites. It will build on previous demo sites reviews and/or assessments (if any). The consultants will assume these responsibilities:

1. Conduct an assessment of existing demo sites
 - Planning for the assessment including developing the data collection/assessment tools and questions and determining the sectors, parameters and/or components to be assessed.
 - Conducting interviews of the communities /manyattas visited during field placements to identify any One Health changes initiated
 - Conduct interviews of all community facilitators, and other OH facilitators about conducted field placements in EPT 1 and EPT 2
 - Document any observed changes in interventions undertaken and how they were implemented
 - Document success stories from the interventions implemented in EPT1 and EPT2
 - Document any gaps that exist in previous placements cataloguing all the data files and sources of information.
2. Identify and propose new demo sites by:
 - Planning the assessment of new sites including data collection methods and tools, identifying key informants and contacts and documentation requirements.
 - Building on the gaps identified in the previous placements
 - Identifying the One Health assets, needs and themes at the proposed sites for consideration
 - Prioritizing the needs and proposing One Health strategies to address the needs
 - Make recommendations on identification and proposal of new demo sites
3. Make a presentation of the findings to stakeholders (including faculty, community members and local government officials and professionals), either physical or online

4. Consolidate stakeholders review into a final report that addresses and prioritizes technical, multisectoral institutional and organizational One Health themes and needs.
5. Present the final report during the validation meeting (physical or online) with the relevant stakeholders and government institutions.

3) KEY DELIVERABLES

The key-deliverables will include:

- I. A synthesis report on the existing and proposed demo sites.
- II. A stakeholder workshop/meeting report that includes prioritized One Health themes, needs and recommendations for implementation.
- III. A compiled final validated report.

4) TIMELINE

The study is expected to be conducted in 30 working days for completion of all tasks in the assignment, including the draft and final report.

5) STRUCTURE OF THE FINAL REPORT

Final project report. The final report will follow the draft format below and will be no more than 30 pages in length excluding annexes;

- o Title page
- o Table of contents
- o Executive summary
- o Acronyms
- o Background and program description
- o Purpose of study
- o Literature review with clear situational/contextual analysis
- o Methodology
- o Findings, conclusions and recommendations organized around the study questions. The recommendations for implementation will also be based on each result area.
- o References
- o Annexes: TOR, list of meetings and interviews, questionnaires used, and any other relevant documents.
- o A PowerPoint presentation with key findings and recommendations from the baseline report
- o Developed reporting template
- o Three hard copies of the final report in English and soft copies.

6) APPLICATION REQUIRED

All expressions of interest should include:

- § Experience of the person (including testimonials and a copy of a report of similar work)
- § A capability statement: individual's experience relevant to the assignment, curriculum vitae, appropriate references and relevant testimonials Please state your availability for the assignment.
- § Cover letter (maximum one page): A short letter addressing the baseline criteria
- § Technical Proposal (maximum eight pages) highlighting: brief explanation about the Consultant/s with particular emphasis on previous experience in this kind of work; profile of the Consultant/s to be involved in undertaking the policy documents and publications review; understanding of the TOR, the task to be accomplished as well as draft baseline framework and plan
- § Financial Proposal: The financial proposal should provide cost estimates for services rendered including daily consultancy fees excluding: accommodation and living costs; transport cost, stationeries, and supplies needed for data collection; costs related to persons that will take part from partners and government officers during baseline process, etc. The financial proposal should also provide cost estimates for services rendered including daily consultancy fees related to the consultant and/or associate consultant who will take part in assignment. Data collection and data processing costs are included in the account of the Consultants. The Consultants should use own computers.

7) CONSULTANT QUALIFICATION REQUIREMENTS

- Post-graduate qualifications in agriculture, animal health, community development, social sciences, development studies, environmental sciences, health sciences or any other relevant field with at least 5 years' experience in research and/or health related policy and institutional development work
- Experience in working with the Ministry of Agriculture, Livestock and Fisheries and Ministry of Health, Key international agricultural organizations and National Environment Management Authority (NEMA) among other One Health agencies will be added advantage.
- Proven experience in conducting research.
- Strong English language writing skills. Writing samples will be required.

8) PAYMENTS MODALITIES

20% upon signature of the contract

30% of the total amount will be paid upon submission and approval of the methodology

20% of the total amount will be paid upon submission of the draft report

30% of the total amount will be paid upon submission and approval of the final report

Please note that the contents of the report will be analyzed and final payment will only be made upon agreement on the final Baseline Survey Report from the Program Team

9) SUBMISSION OF PROPOSALS

Proposals can be sent to the address below or e-mailed so as to reach the undersigned by 5th June 2020 to:

Mr Sam Wanjohi
OHCEA Kenya
P.O. Box 29053 00625, Nairobi
Email : swanjohi@afrohun.org

and

The Dean
Faculty of Veterinary Medicine
P.O. Box 29053 00625, Nairobi
Email : dean_vet@uonbi.ac.ke

And Cc dnmuta@ohcea.org

10) Evaluation and Award of Consultancy

OHCEA Kenya will evaluate the proposals and award the assignment based on technical and financial feasibility. OHCEA Kenya reserves the right to accept or reject any proposal received without giving reasons and is not bound to accept the lowest, the highest or any bidder. Only the successful applicant will be contacted. OHCEA Kenya does not charge any fees from applicants for any recruitment. Further, OHCEA Kenya has not retained any agent in connection with this recruitment. OHCEA Kenya is an equal opportunities employer and recognizes the needs of women and the disabled